

**Rappahannock Rapidan Community Services
Program Committee Meeting
April 23, 2019 at 1:00 PM**

MINUTES

Members Present: Jack Ledden, Donalda Lovelace, Valerie Ward

Members Excused: Anne Baumgardner, Dawn Klemann

Staff Present: Anna McFalls, Valerie Sparks, Ryan Banks, Ray Parks, Paula Stone, Jeanette Nord

Others present: Marcia Brose, Elizabeth Davis, Chris Jenkins, Robert Weigel

1. Call to order: Ann Baumgardner, Chair

In Ann Baumgardner's absence, Donalda Lovelace called the meeting to order at 1:05 pm.

2. Review of Agenda for additions/deletions

- Closed Session – Medical Records

With this addition, the committee consented to adopt the agenda.

3. Updates on Recent Activities

Jim LaGrafte, Executive Director, updated committee members on the following:

- Step 2 of STEP-VA. We have begun planning for implementation of Primary Care Screenings as approved in our plan submission. It is our intention to have the program operational by July 1, 2019.

- Crisis Assessment Center Transportation. The state will be contracting with an alternative transportation program, anticipated to start in September 2019. Jim reminded participants that Culpeper Police stopped providing transportation in January, adding that transport is currently handled by individual counties, depending on the origin of a request for temporary detention.

- Fauquier County Sherriff's Office. Having been contacted by the Fauquier County Sherriff's Office to offer Substance Use Services in the Fauquier County Jail, we submitted a proposal to DBHDS with a plan for implementation.

- Discussions are ongoing with regard to funding for a prevention coordinator and the housing opportunities in Fauquier and Madison Counties.

Additionally, Jim briefed committee members on Step 3 of STEP-VA, as well as proposed funding for outpatient behavioral health services.

4. Quality Assurance Report

Valerie Sparks, Quality Analyst, discussed RRCS' reporting requirements. Valerie reviewed reporting requirements as mandated by Department of Behavioral Health & Developmental Services (DBHDS).

- Closed Session – Discussion Relating to Medical Records

ACTION: *Donalda Lovelace moved that the Board enter closed session for the purpose of discussing issues relating to medical and mental health records. This motion is made pursuant to Virginia Code Section 2.2-3711, Paragraph A, Subsection 16.*

After reconvening the open session, committee members were polled, "To the best of your knowledge, do each of you certify that only public business matters lawfully exempted from the open meeting requirements under existing Virginia law, and only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered by the Board in the closed session just held?" Each Board member present responded as follows:

<i>Marcia Brose</i>	<i>Yes</i>	<i>Donalda Lovelace</i>	<i>Yes</i>
<i>Elizabeth Davis</i>	<i>Yes</i>	<i>Valerie Ward</i>	<i>Yes</i>
<i>Jack Ledden</i>	<i>Yes</i>	<i>Robert Weigel</i>	<i>Yes</i>
<i>Chris Jenkins</i>	<i>Yes</i>		

5. Division Leadership reports

a. Aging

In the absence of Ray Parks, Director, Aging & Transportation, Jim provided an update to committee members on services in his division.

b. Clinical

Ryan Banks, Director, Clinical Division, provided an update on services in her division. She briefed participants on new employees and recruitment efforts for current vacancies. She reported that we were given funding from DBHDS to support rural communities with CIT Training, adding that Rappahannock, Orange, and Madison will be sending officers to training in June and September as a result.

c. Community Support

Paula Stone, Director, Community Support Division, provided an update on services in her division, noting that little has changed from the March report. Jim added that the Culpeper Senior Center and Visions locations are currently under repair due to flooding from the last round of storms. Paula discussed integration/engagement processes for people who attend the Bridges program.

There being no further business, the meeting was adjourned at 2:13 pm.