

Rappahannock Rapidan Community Services
Finance/Administrative Services Committee Meeting
April 23, 2019 at 2:30 pm

MINUTES

Members Present: Pat Balasco-Barr, Amber Foster, David Francis, Chris Jenkins, Demaris Miller

Others present: Marcia Brose, Robert Weigel

Staff Present: Anna McFalls, Henry Eggleston, Ryan Banks, Paula Stone, Ray Parks, Valerie Sparks, Jim LaGrafte, Jeanette Nord

1. Call to order: Pat Balasco-Barr, Chair

Pat Balasco-Barr called the meeting to order at 2:30 pm.

2. Moment of Silence

Pat called for a moment of silence in remembrance of former Board Member Bill Hepler, RRCS's representative from Orange County, who passed away on April 9th.

3. Review of Agenda for additions/deletions

ACTION: *A motion was made by Chris Jenkins and seconded by David Francis to approve the agenda as presented. There being no further discussion, the Board voted unanimously to approve the motion.*

4. Financial Review

a. Agency Financial Statements

Anna reviewed the March highlights and financial statements, reporting that RRCS' cash flow is good. She noted, however, that payments for Medicaid reimbursements continue to be a problem. She added that she is preparing a letter for the Commissioner of DBHDS to help resolve the issue. Additionally, she noted that while two of her staff have moved into other positions, they continue to work on call for us to help with the budgeting process. Jim LaGrafte, Executive Director, added remarks with regard to proposed funding for outpatient behavioral health services.

5. Division Leadership reports

a. Aging & Transportation

In the absence of Ray Parks, Director, Aging & Transportation, Jim updated committee members on the services in his division.

b. Clinical Services

Ryan Banks, Director, Clinical Services, updated committee members on the services in her division. She noted that she met and talked with others in her profession about common concerns while attending the recent National Council of Behavioral Health in Nashville, Tennessee.

c. Community Support

Paula Stone, Director, Community Support Services, updated committee members on the services provided by her division, briefing participants on current trends in the programs.

6. Administrative Updates

Anna reminded participants that staff is working on the FY20 budget, adding that she is in the process of finalizing fee projections and revenues. She said that the budget will be presented to the Board at its called meeting in June.

7. Human Resources (HR) Updates

Henry Eggleston, Director, Human Resources, discussed current recruitment processes and briefed participants on strategies for future recruitment efforts.

8. Other

Committee members briefly discussed progress on medication assisted treatment. Jim noted that we are awaiting funding before we can move forward.

There being no further business, the meeting was adjourned at 3:40 pm.