



Rappahannock Rapidan Community Services

Regular Board Meeting
March 12, 2019 at 1:00pm

MINUTES

- Members Present: Ann Baumgardner, Eve Brooks, Marcia Brose, Elizabeth Davis, Amber Foster, David Francis, Chris Jenkins, Dawn Klemann, Jack Ledden, Clare Lillard, Donaldda Lovelace, Demaris Miller, Valerie Ward, Robert Weigel
- Members Excused: Pat Balasco-Barr
- Staff Present: James LaGraffe, Ryan Banks, Danielle House, Anna McFalls, Paula Stone, Jeanette Nord
- Others Present: April Achter, Population Health Coordinator, VA Department of Health; Lisa Peacock, Director, Culpeper Department of Social Services; Sheri Landry, Executive Director, Culpeper Wellness; and Bea Edwards, National Alliance on Mental Illness

1. **Call to Order** — Board Chair, Elizabeth Davis
Elizabeth Davis called the meeting to order at 1:01pm.
2. **Moment of Silence**
3. **Agenda Review** – Board Chair, Elizabeth Davis
Deletions:
 - *Item 3. Introduction of David Francis, Orange County Board Member, and*
 - *Item 9. Amendments to By-Laws**With these deletions, the Board consented to adopt the new agenda.*
4. **Presentation: April Achter, Population Health Coordinator, VA Department of Health**
Jim LaGraffe, Executive Director, introduced April Achter from the Virginia Department of Health, after which Ms. Achter gave a presentation on Harm Reduction and responded to questions by Board members.
5. **Board Chair Remarks / Announcements**
 - REACH Home Visits

Elizabeth briefed members on visits to the REACH homes that were held on March 7, 2019. She noted that Easter Seals will be taking over management on April 1st.

- CIT (Crisis Intervention Team) Awards

Jim noted that the Crisis Intervention Team (CIT) held an awards ceremony on February 28th. The banquet was held to recognize law enforcement officials who diffuse volatile situations involving mental health crises.

6. Public Comment

None.

7. Corrections / Review / Approval of Minutes

- February 12, 2019 Board Meeting Minutes

ACTION: *A motion to approve the February 12, 2019 Board meeting minutes was made by Chris Jenkins and seconded by Demaris Miller. There being no further discussion, the Board voted unanimously to approve the motion.*

8. Executive Director Report

REACH Homes

The following updates to the Reach Homes has been provided by Brian Duncan who is managing the project.

During the month of February the following activities have been completed:

- *Construction has proceeded well, despite continued wet conditions. Building turnover dates are currently established for March 29th for Mt. Zion and April 5th for Guinn Lane. If wet conditions continue to delay installation of drainfields beyond these dates, the local building department will be asked to allow for a conditional/temporary Certificate of Occupancy that would allow for furniture deliveries and some set-up to move forward until drainfields are completed. The current timeline would have all other interior and exterior work on the houses completed by the above dates.*
- *A third/final pre-turnover walk-through by Easter Seals took place on March 4th.*
- *RRCSB Board of Directors toured both properties on March 7th.*

DBHDS STEP-VA Regional Advisory Workgroup

Jim LaGraffe attended the Regional Advisory Group meeting on February 14th in Richmond.

The meeting was called by DBHDS Commissioner Dr. Hughes Melton to better facilitate the implementation of the STEP-VA plan to improve behavioral health services in Virginia.

The February 14th meeting focused upon Outpatient Services and Crisis and Emergency Services. A meeting of Subject Matter Experts was convened as a response to the discussion on mobile crisis services to work with the department to create a model of service that can be implemented. Ryan Banks, Director of Clinical Services, represented our agency on this committee.

Submission of STEP-VA step 2 plan

We have received notice that our implementation plan has been accepted. We are beginning the process to have the program operational by July 1, 2019.

Human Resources Director search

Dr. Henry Eggleston has accepted the position as Director of Human Resources. He will begin with the agency on April 1, 2019. Dr. Eggleston is currently the Human Resources Director for the Commonwealth Center for Children and Adolescents.

Bradford Road Administrative office

We have met with a contractor to begin the renovation process for the administrative lobby at Bradford Road. We expect pricing to be available by March 15, 2019.

RRCS Employee Health and Wellness Fair

An employee Health and Wellness Fair was held at Germanna Community College on February 27, 2019. The event was well attended by staff.

Rappahannock-Rapidan Crisis Intervention Team Awards

On February 27th, an awards ceremony was held at Germanna College to recognize local law enforcement who have completed CIT training. Kristi South, CIT Coordinator, and Ryan Banks hosted and facilitated the planning for the event.

Update on Satellite Offices

Support Coordination staff have begun using the Madison County satellite office. Staff will begin in Rappahannock on March 18, 2019.

Update on Fauquier Clinic

A meeting was held with Fauquier County and the architectural firm on March 6th to review final plans for the Fauquier Clinic renovations. Fauquier County has agreed to be the project manager. It is expected that plans will be ready to send out by March 25th for permit submission and bid issuance.

Budget Update

Meetings with Departmental leadership and financial staff have begun in preparation of fiscal year 2020's budget.

Integration of Primary Care and Behavioral Health

RRCS is part of a workgroup that has been meeting with support from the PATH Foundation to seek ideas on development of plans for the integration of Primary Care and Behavioral Health. Mental health disease is the single greatest driver of health inequity in America and, on average, results in an 18-year decrease in life expectancy. This is primarily caused by treatable chronic diseases like diabetes and heart disease.

9. Committee Reports to the Board of Directors

- Development Committee: Chair's report
Elizabeth reported that Tony Hooper, Vice President, Culpeper Housing and Shelter Services attended the meeting to discuss collaboration with RRCS on housing projects. She added that RRCS submitted a grant for a prevention support position.

- Executive Committee: Chair's report
 - Action Item: *Acceptance of RRCS Benefits Package*

ACTION: *A motion to accept the proposed RRCS Benefits Package was made by Elizabeth Davis and seconded by Demaris Miller. There being no further discussion, the Board voted unanimously to approve the motion.*

- Administrative Services Committee: Chair's report
No report.
- Program Committee: Chair's report
Anna Baumgardner reported on RRCS' staffing concerns, adding that reporting by quality analysis staff was beneficial.

10. Other Business

Board members discussed public notification on support coordination.

11. Announcements (members and staff)

Jim noted that he will be out of the office from March 14 through March 27 to attend conferences in Virginia and Nashville, Tennessee.

12. Call to Adjourn

There being no further business, the meeting was adjourned at 2:26pm.