

**Rappahannock Rapidan Community Services  
Executive Committee Meeting  
Tuesday, May 1, 2018 – 1:00 pm**

**MINUTES**

Members Present: Elizabeth Davis, Robert Legge, Robert Weigel

Members Excused: Marcia Brose, Demaris Miller

Staff Present: Jim LaGraffe, Laura Wohlford

1. Call to order: Robert Legge, Chair  
*Robert Legge, Chair, called the meeting to order at 1:03pm.*
2. Review of agenda: Additions / Deletions  
*There were no additions/deletions to the agenda.*
3. Fauquier Renovation Project Update  
*We received the estimate and proposal from the architectural firm. Jim is meeting with County Administrator McCulla next week. The initial concept and pricing is \$2.1M for the renovation and expansion. Clinical staff has reviewed the proposal and conceptual drawings; they had some comments and suggestions, but nothing that would fundamentally change the overall proposal.*
4. REACH Homes Updates  
*Building and health department permits are pending from Culpeper County. We are working with the general contractor to complete health and safety requirements. Representatives for HPR-2 are working with our contractor, Brian Duncan, on the final details. We may need to put together some sort of road maintenance plan with the various property owners along the Mt. Zion Church Road.*
5. Board Meeting Schedule for the Summer/Discuss
  - a) June
    - Executive Committee – June 5 at 1:00
    - Board – June 12 at 1:00
    - Program – June 26 at 1:00
    - Called Board – June 26 at 2:30 (for FY19 Budget Approval and Public Hearing)
    - ~~Executive Committee – Friday, June 29 at 1:00 (due to Wednesday, July 4 holiday)~~*Keep the Executive Committee meeting on July 3<sup>rd</sup> as scheduled.*

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b) July

- Executive Committee – ~~held on June 29~~ *will not be changed from July 3 at this time.*
- Board – July 10 at 1:00
- Program and Administrative Committee - ~~no meetings on July 24, proposed~~

*Do not cancel any July meetings at this time.*

c) August

- Executive Committee – August 7 at 1:00
- Board – ~~no meeting on August 14, proposed~~
- Program Committee – August 28 at 1:00
- Administrative Services Committee – August 28 at 1:00

*Do not cancel any August meetings at this time.*

6. Discuss Executive Director Evaluation Process and Potential Retreat  
(tentative date of Tuesday, May 22)

*Jim spoke to Maryfrances Porter, Ph.D. of PSI Consulting about what we are planning – the executive director’s evaluation, vision and roles of the board, and using quality indicators. She would not be able to do a retreat on May 22, but would be able to prepare something for later in the summer. However, it may be possible for Maryfrances to provide a preliminary introduction to the process during the Program Committee meeting on May 22.*

7. Discuss Board Evaluation Plans, PATH Presentation on May 8

*PATH and CNE’s presentation will cover “What’s My Job” for board members at the next board meeting.*

8. Update on meeting with Madison County Leadership

*Madison County has agreed to provide funding for FY18.*

9. Other

*Robert Legge would like to get the police out of the transportation of individuals with mental health issues.*

*For individuals with advance directives, the instance of TDOs and ECOs was reduced by half. A lawyer is not required to administer these advance directives.*

*A needle exchange program is starting in Wise County.*

*The meeting adjourned at 2:40pm.*

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE JUNE 5<sup>TH</sup> AT 1:00.**